

## **NORTH CENTRAL WASHINGTON FAIR**

P.O. Box 460, Waterville, WA 98858-0460

509-745-8480 • (Fax) 509-745-8630

### **FAIR CONCESSIONS/COMMERCIAL VENDOR INFORMATION**

**APPLICATION** If you are interested in becoming a concessionaire or vendor at the 2018 North Central Washington Fair, please complete the attached application. Please include your booth's proposed set-up, photos/drawings or any brochures. Photos/drawings will be used in our decision making process and WILL NOT be returned.

**CONCESSION/COMMERCIAL SPACES** Vendor spaces are available on a first come first serve basis with priority given to established vendors. Indoor spaces are extremely limited and are available on a first come, first serve basis as space allows.

**SELECTION** Every effort is made to offer a variety of products and services avoiding duplication for our fairgoers. Preference will be given to local applicants (Chelan/Douglas Counties) and previous vendors in good standing. Every effort will be made to accommodate location requests. All applicants will be contacted advising them of the status of their application within 2 weeks of submitting a complete application.

**INSURANCE** Vendors shall, at their own expense, obtain and continuously maintain public liability insurance and property damage insurance on an occurrence basis.

General Commercial Liability - One Million Dollars (\$1,000,000)

Personal Injury/Advertising Injury – One Million Dollars (\$1,000,000)

Products- Completed Operations - One Million Dollars (\$1,000,000)

Property Damage - Two Hundred Fifty Thousand Dollars (\$250,000)

Vehicle Liability - One Million Dollars (\$1,000,000)

**Additional Insureds and Certificate:** “The County, its departments, elected and appointed officials, employees and agents, and the North Central Washington Fair, its directors, appointed officials, employees, agents and volunteers” shall be named as additional insureds on such policies. The Concessionaire shall provide a Certificate of Insurance, with endorsements attached, to the County as evidence of its compliance with these insurance requirements. Failure to provide proof of insurance as required prior to set-up shall result in the County's immediate withdrawal of Concessionaire's privilege to maintain a concession at the Fair.

**CONTRACT** Each vendor doing business at the North Central Washington Fair is required to have a written, fully executed contract in accordance to their products/activities listed and proposed by the vendor's application, with all fees paid and valid insurance in place no later than August 1, 2018.

**QUESTIONS** If you have questions or concerns, please contact our offices Monday-Friday 8am-5pm at (509) 745-8480.

**THANK YOU FOR YOUR INTEREST IN THE  
NORTH CENTRAL WASHINGTON FAIR**

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**FAIR CONCESSION/COMMERCIAL VENDOR APPLICATION**

**AUGUST 22 (load in day)- AUGUST 26, 2018**

PLEASE TYPE OR PRINT- FULLY ANSWER ALL QUESTIONS-

Company/Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_ Contact Telephone: \_\_\_\_\_

Contact Name, Title: \_\_\_\_\_

Were you a 2017 North Central Washington District Fair concessionaire/vendor? YES / NO

Other Fairs, Festivals or Events in which you have participated: \_\_\_\_\_

SCOPE OF SALES List ALL items to be sold/displayed\*: \_\_\_\_\_

\*Concession/Commercial Vendors MAY NOT sell/display items not listed. Please include photos or a brochure of your products for consideration.

SPACE REQUIREMENTS & LICENCE FEES Vendors supply their own tents, power cords, tables/chairs. There are no specific location guarantees/we reserve the right to move vendors as/if needed

- Commercial Vendors (Indoor) \_\_\_\_\_ft \$26/ft frontage ex) 10'x10' = \$260.00
- Commercial Vendors (Outdoor) \_\_\_\_\_ft \$16/ft frontage ex) 10'x10' = \$160.00
- Concession Vendors (Outdoor ONLY) \_\_\_\_\_ft \$200.00 Security Deposit\*
  - o For Profit 20% of Gross Receipts
  - o Non Profit (must provide proof) 15% of Gross Receipts

\*If contract is fulfilled, Security Deposit will be deducted from the percentage owed after the closing of fair.

UTILITIES

- N/A
- Water
- Electrical- 110 volt- 20 amp services are limited and on a first come first serve basis.

Please list indicate your electrical needs: \_\_\_\_\_

INSURANCE Vendors shall, at their own expense, obtain and continuously maintain public liability insurance and property damage insurance on an occurrence basis.

CAMPING Campsites are limited. Full water/power/sewer hookups are not guaranteed. Please indicate if you desire camping accommodations YES / NO

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**SEASON PASSES** Each vendor will receive (2) season passes, good for one person each through the duration of fair. This included in the vendor fees. Additional passes may be purchased at the fair office. Vendor passes are not available at the ticket booths.

**NOTE** **Please do not send money at this time.** This application is not an offer/guarantee of space; incomplete applications may delay action or not be accepted. NEW vendors: 50% of License Fee due upon signing Concessions/Exhibitor Agreement. The North Central Washington Fair reserves the right to withhold approval on the basis that the proposed activity would not be in harmony with, or in the best interest of promoting and representing the North Central Washington Fair.

Signature & Title: \_\_\_\_\_ Date: \_\_\_\_\_

**THANK YOU FOR YOUR INTEREST IN THE  
NORTH CENTRAL WASHINGTON DISTRICT FAIR**